



# COUNTY OF RIVERSIDE BUILDING AND SAFETY DEPARTMENT



## User Guide for Inspection Permit Requirements Relating to SPECIAL INSPECTION FOR FIRE, FLOOD OR EARTHQUAKE DAMAGE

**PERMIT LIMITATION:** This permit is only for a single inspection to determine damage to a structure as a result of fire, flood or earthquake. The information compiled at this inspection will be used to determine the cost of the building permit and scope of work necessary to repair the damaged structure.

**PLOT PLAN:** Submit three (3) plot plans with the following information: property address, lot size, north direction arrow, footprint of any structures, water supply well location, and setback distances from property boundaries. Plot plans must be legibly drawn on substantial paper that is a minimum size of 8-1/2" x 11".

**PERMIT APPLICATION:** The owner or contractor must complete and sign "Application to Construct Worksheet" (Form No. 284-199) and return to counter technician. If applying by mail, the owner or contractor must complete and sign "Mail-In Permit Application" (Form No. 284-199A) and return to the Department of Building and Safety at one of the addresses listed below.

**PERMIT FEE:** Current cost for this permit is \$\_\_\_\_\_.

**INSPECTION REQUIREMENTS:** The following requirements listed below, but not limited to, will be verified at inspection.

1. Access to the property shall be provided on the date of requested inspection, and property address shall be conspicuously posted.
2. Job card and plot plan shall be on the job site and readily available at the time of inspection.
3. The removal of loose rubble and debris from top of concrete slab shall be sufficient enough for building inspector to inspect and determine condition of slab.

**NOTE:** Failure to provide the above listed requirements at inspection may necessitate the applicant to obtain a reinspection permit.

If additional information is desired regarding this permit, please contact one of our Regional Offices.

**INDIO Regional Office!** 82-675 Highway 111, Room 209! Indio CA 92201! (760) 863-8271! Fax(760) 863-7040  
**RIVERSIDE Regional Office!** 4080 Lemon St., 2nd Fl! Riverside CA 92501! (909) 955-1800! Fax(909) 955-1806  
**SOUTH COUNTY Office!** 39493 Los Alamos Rd, Suite A! Murrieta, CA 92563! (909) 600-6100! Fax (909)600-6105