



RIVERSIDE COUNTY PLANNING DEPARTMENT

Carolyn Syms Luna
Director

APPLICATION FOR NOTICE OF NONRENEWAL WITHIN AN AGRICULTURAL PRESERVE

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

CASE NUMBER: _____ DATE SUBMITTED: _____

APPLICATION INFORMATION

Applicant's Name: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

Engineer/Representative's Name: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

Property Owner's Name: _____ E-Mail: _____

Mailing Address: _____
Street

City State ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

If the property is owned by more than one person, attach a separate page that references the application case number and lists the names, mailing addresses, and phone numbers of all persons having an interest in the real property or properties involved in this application.

The Planning Department will primarily direct communications regarding this application to the person identified above as the Applicant. The Applicant may be the property owner, representative, or other assigned agent.

Riverside Office · 4080 Lemon Street, 12th Floor
P.O. Box 1409, Riverside, California 92502-1409
(951) 955-3200 · Fax (951) 955-1811

Desert Office · 38686 El Cerrito Road
Palm Desert, California 92211
(760) 863-8277 · Fax (760) 863-7555

"Planning Our Future... Preserving Our Past"

APPLICATION FOR NOTICE OF NONRENEWAL WITHIN AN AGRICULTURAL PRESERVE

- Notice of Nonrenewal for the **entire** real property under Land Conservation Contract or Agreement
(Complete the subsequent document titled "Notice of Nonrenewal of the Entire Property under a Land Conservation Contract")

- Notice of Nonrenewal for **a portion of** the real property under Land Conservation Contract or Agreement
(Complete the subsequent document titled "Notice of Nonrenewal on a Portion of Property under a Land Conservation Contract")

INFORMATION REGARDING A NOTICE OF NONRENEWAL

Land Conservation Contracts executed under the Land Conservation Act of 1965 (Williamson Act) [[Government Code Section 51200 et. seq.](#)] are in effect for ten years from the anniversary date of the Contract (January 1st). Contracts are automatically renewed for one additional year on each anniversary date of the contract. Therefore, the contract will remain in effect indefinitely.

To terminate the automatic renewal of the contract, a Notice of Nonrenewal Form must be obtained from the Planning Department. This Notice of Nonrenewal is completed by the landowner and returned to the Planning Department with the appropriate filing fee. This Notice will be reviewed for correctness by the Planning Department before being recorded. Once it is recorded, the Land Conservation Contract to which it pertains will not be renewed. This, in effect, will cause the contract to lapse ten years after the Notice is recorded. Such Notice of Nonrenewal must be received by the Planning Department at least 90 days prior to the anniversary date, or the contract shall be considered renewed for one additional year. A separate Notice of Nonrenewal is required for each individual Land Conservation Contract for which nonrenewal is requested.

Upon a request by the landowner, the Board of Supervisors may authorize the owner to serve a Notice of Nonrenewal on a portion of that owner's land under contract within an individual agricultural preserve. Unless authorized by the Board to serve a Notice of Nonrenewal on a portion of the owner's land within an individual agricultural preserve, the Notice of Nonrenewal shall be for nonrenewal of the contract for all of the owner's land within an individual preserve. If you have any questions, please do not hesitate to call this office at (951) 955-4949.

INSTRUCTIONS FOR COMPLETING A NOTICE OF NONRENEWAL

1. Fill out the appropriate Notice of Nonrenewal Form by providing all of the information required.

2. The Notice of Nonrenewal must be signed by all owners before a Notary Public. A General Partner may sign on behalf of a partnership; a corporate officer may sign on behalf of a corporation. However, if the Notice of Nonrenewal is signed on behalf of a partnership or corporation, the [jurat](#) completed by the Notary Public must indicate that the person signing the Notice of Nonrenewal is authorized to act on behalf of the partnership or corporation. (The Notary Public should have specific jurats for persons acting on behalf of partnerships or corporations, or when acting under a power of attorney. Be sure that the appropriate jurat is used.) An incorrectly notarized Notice of Nonrenewal cannot be accepted by the Planning Department for filing.

3. If the Notice of Nonrenewal is for a portion of the owner's land under contract within an individual preserve, the owner should attach a letter requesting the Board of Supervisors to authorize the owner to serve a Notice of Nonrenewal on a portion of the owner's land within that

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individual agricultural preserve. When a landowner is a successor-in-interest to the owner who executed the Land Conservation Contract with the County, the Notice of Nonrenewal shall be accompanied with proof of ownership, such as a copy of the deed or title insurance policy.

4. Return the signed and notarized Notice of Nonrenewal, and any required attachments, to the Planning Department with the indicated filing fee.

