



Carolyn Syms Luna  
Director

# RIVERSIDE COUNTY PLANNING DEPARTMENT

## TEMPORARY OUTDOOR EVENT SYNOPSIS

**APPLICATION FOR A TEMPORARY OUTDOOR EVENT MUST BE MADE TO THE PLANNING DEPARTMENT AT LEAST 60 DAYS PRIOR TO THE EVENT.**

This form is to be used in conjunction with the Department's Application for Minor Plot Plan ([Form 295-1022.](#))

CASE NUMBER: \_\_\_\_\_ DATE SUBMITTED: \_\_\_\_\_

Type of Event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant: \_\_\_\_\_

Event Location: \_\_\_\_\_  
\_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Thomas Brothers map, edition year, page number, and coordinates: \_\_\_\_\_

Date(s) of Proposed Event: \_\_\_\_\_

Estimated Daily Attendance: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_  
\_\_\_\_\_

Number of On-Site Parking: \_\_\_\_\_

Please be advised to call ahead to the agencies listed. Depending on the address of the subject property, you will be directed to the appropriate office of the Department in question for sign-off.

**RIVERSIDE AREA:**

Sheriff's Department (951) 955-2600  
Health Department (951) 955-8980

California Highway Patrol (951) 637-8000  
Transportation Department (951) 955-6815  
Fire Department (951) 955-4777

Riverside Office · 4080 Lemon Street, 12th Floor  
P.O. Box 1409, Riverside, California 92502-1409  
(951) 955-3200 · Fax (951) 955-1811

Desert Office · 38686 El Cerrito Road  
Palm Desert, California 92211  
(760) 863-8277 · Fax (760) 863-7555

*"Planning Our Future... Preserving Our Past"*

## **TEMPORARY OUTDOOR EVENT SYNOPSIS**

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DESERT AREA:

Sheriff's Department:

- Palm Desert Office
- Indio Office

Health Department

California Highway Patrol

(760) 836-1600 Transportation Department

(760) 863-8990 Fire Department

(760) 393-3390

(760) 772-8911

(760) 863-8267

(760) 863-8886









