



RIVERSIDE COUNTY PLANNING DEPARTMENT

Carolyn Syms Luna
Director

APPLICATION FOR LARGE FAMILY CHILD CARE PERMIT

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

CASE NUMBER: _____ DATE SUBMITTED: _____

APPLICATION INFORMATION

Applicant's Name: _____ E-Mail: _____

Mailing Address: _____
Street

_____ City State ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

Property Owner's Name: _____ E-Mail: _____

Mailing Address: _____
Street

_____ City State ZIP

Daytime Phone No: (____) _____ Fax No: (____) _____

If the property is owned by more than one person, attach a separate page that reference the application case number and lists the names, mailing addresses, and phone numbers of all persons having an interest in the real property or properties involved in this application.

The Planning Department will primarily direct communications regarding this application to the person identified above as the Applicant. The Applicant may be the property owner, representative, or other assigned agent.

APPLICANT'S STATEMENT:

I/We certify that I/we, the applicant for this proposed Large Family Child Care Home, reside in the home where the child care home will be conducted.

PRINTED NAME OF APPLICANT

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

SIGNATURE OF APPLICANT

AUTHORITY FOR THIS APPLICATION IS HEREBY GIVEN:

Riverside Office · 4080 Lemon Street, 12th Floor
P.O. Box 1409, Riverside, California 92502-1409
(951) 955-3200 · Fax (951) 955-1811

Desert Office · 38686 El Cerrito Road
Palm Desert, California 92211
(760) 863-8277 · Fax (760) 863-7555

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THE FOLLOWING INFORMATION IS NECESSARY FOR SUBMITTAL OF THE APPLICATION

1. Completed Large Family Child Care Home Permit application form
2. Three (3) copies of a scale -drawn site plan, folded no larger than 8½" x 14"
3. Proof of ownership of the premises (i.e. copy of Grant Deed or Lease)
4. Photographs of the subject property (preferably in a digital format (e.g. JPEG). Include a map showing, the position from which each photograph was taken, and the area of coverage of each photograph.
5. Current processing deposit.

THE SITE PLAN EXHIBIT MUST BE DRAWN TO SCALE AND INCLUDE THE FOLLOWING INFORMATION

1. Name, address, and telephone number of applicant, and landowner (if different).
2. Assessor's Parcel Number and address of property.
3. Scale (number of feet per inch). Use Engineer's Scale (e.g. 1"=10' or 1"=20')
4. North Arrow
5. Date exhibit prepared
6. Title of Exhibit (i.e. "Large Family Child Care Home Permit")
7. Dimensions of the front, side and rear property lines, and the total net and gross acreage of property.
8. Vicinity map, showing site relationship to major highways, and two access roads. This may be on an attached sheet.
9. Thomas Brothers map page, coordinates, and edition year used.
10. Location of adjoining properties and abutting lot lines.
11. Existing zoning and land use of the property.
12. Show streets, alleys, and rights-of-way widths providing access to the property. Indicate the surface material of the access road.
13. Location and dimensions of existing driveways, parking area(s), vehicular circulation, and where children will be picked up and dropped off.
14. Location and dimensions of existing dwellings, building, or other structures.
15. Distances of existing structures, and paved areas to the front, side and rear property lines, and to each other.

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16. Location of existing swimming pool or spa; if any, and required fencing and gate type and height.

A Large Family Child Care Home is a home that provides family child care to 7-14 children, at least two of which are school age, including children who reside at the home. Pursuant to Section 1597.46(a)(3) of the State Health and Safety Code, the Board of Supervisors determines that any person may, subject to the requirements of this application, use a residential dwelling unit for the operation of a large family child care home in any zone where residential dwellings are permitted.

Permits will be required from both the State of California and the County of Riverside.

STATE PERMIT: A license must be obtained from the State of California, Community Care Licensing Division, located at 3737 Main Street, Suite 700, Riverside, CA (951) 782-4200.

The State permit will not be issued until the County has approved a Large Family Child Care Home permit.

COUNTY PERMIT: Riverside County will require that you obtain a Large Family Child Care Home Permit. Applications for this permit are available from any office of the Riverside County Planning Department.

No application for a Large Family Child Care Home permit shall be approved unless it complies with the following standards:

1. The applicant shall obtain a valid state license to operate a large family child care home on the site within 180 days of the date of issuance of a Large Family Child Care Home Permit from the County of Riverside. Within 14 days of issuance of the state license, the applicant shall provide a certified copy of the license to the Planning Department. The applicant's failure to obtain a state license or to provide a certified copy of the license to the Planning Department may result in revocation of the Large Family Child Care Home permit as provided for in Section 18.29a. d. 10. of County Ordinance No. 348.
2. The subject property is zoned for residential uses.
3. The subject property has at least two (2) off-street parking spaces. No more than one of the spaces can be in a garage or carport. These parking spaces may include spaces provided to meet residential parking requirements.
4. Loading and unloading of vehicle occupants shall only be permitted on the driveway, approved parking area, or directly in front of site and shall not unduly restrict traffic flows. Residences located on arterial streets shall provide a drop-off or pick-up area designed to prevent vehicles from backing into the roadway.
5. The applicant shall comply with all applicable State Fire Marshall regulations.
6. To ensure the health and safety of children in family homes that provide childcare as specified within Sections 1597.30 and 1597.46 of the California Health and Safety Code, if the site has a swimming pool or spa, the pool or spa shall meet all current code regulations for fencing, gate latches and alarms.

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7. No more than 14 children, including children under 10 who reside at the home, may be cared for at any Large Family Child Care Home, and no more than one family child care home shall be located on any single parcel.
8. An on-site identification sign may be permitted in accordance with the provisions of Section 19.4.(d) of County Ordinance No. 348 or may be approved with the Large Family Child Care Home permit is submitted concurrently
9. All necessary state permits must be kept current for the operation of the use.