

**COUNTY OF RIVERSIDE - PHASE IV
CULTURAL RESOURCES MONITORING
STANDARD SCOPE OF WORK**

BACKGROUND

The following scope of work for a Phase IV Report (monitoring and mitigation work at the project area and recording all activity conducted and cultural materials recovered on the property) follows current best practices and is necessary to assure compliance with the mitigation recommended within a previous report. Phase IV (Monitoring) reports are required to be submitted prior to issuance of the final building inspection, or other County-approved milestone, to verify compliance with project conditions and mitigation measures. A copy of the final report shall also be submitted to the appropriate Archaeological Information Center(s) in accordance with their requirements. These final reports shall include documentation related to the mandatory cultural resources sensitivity training for construction personnel.

NOTE: If no cultural features, human remains, or diagnostic artifacts of any kind were recovered, a letter report containing the information listed below under Introduction/Setting and Management Summary, as well as a discussion about any tribal participation/consultation, and the required cultural sensitivity training, may be submitted in lieu of a formal report.

PHASE IV CULTURAL RESOURCES MONITORING REPORT OUTLINE

- I. Cover Letter (Optional)
- II. Title Page (Required information on Title Page of report)
 - a. Date report written (also note date(s) of fieldwork performed)
 - b. Report Title shall be: "Cultural Resources Monitoring Report: ..."
 - c. Project site location (include U.S.G.S. -7.5' quadrangle, Township, Range, and Section)
 - d. Assessor's Parcel Number(s) and associated Riverside County assigned Planning Department application numbers (i.e. Tract Map #, Parcel Map #)
 - e. Owner/Applicant:
 - i. Address:
 - ii. Phone:
 - f. Principal Investigator(s):
 - i. Address:
 - ii. Phone:
 - g. Report Summary: State the results of the report, noting rare or unique resources present and any proposed mitigation.
 - h. Name and phone number of person preparing report and names of all individuals who performed fieldwork on the site.
- III. Table of Contents, Lists of Figures, and Tables with page numbers (If report text is greater than 10 pages.
- IV. Management Summary
 - a. Purpose of investigation
 - b. Major Findings (site size, depth, age, contents)
 - c. Summarize recommendations
- V. Introduction and Setting
 - a. Project proponent and project description
 - b. Number of acres
 - c. General location (show on copy of 1:250,000 quad map)
 - d. USGS 7.5' quad location including Section, Township and Range (show site location in confidential appendix)
 - e. List personnel
 - f. Summarize previous work: why was monitoring required?
 - g. Summary of Tribal participation and consultation history

h. Topographic description, elevation

- VI. Prehistoric Interpretation and Evaluation
 - a. Explain how recovered cultural materials relate to the Prehistoric context and previous finds of the project area and vicinity/region.
- VII. Historic Interpretation and Evaluation
 - a. Explain how recovered cultural materials relate to the Historic Period context and previous finds of the project area and vicinity/region.
- VIII. Methods
 - a. Dates of monitoring
 - b. Monitoring procedures
 - c. Discussion of Cultural Resources Sensitivity Training for construction personnel
 - d. Note: If monitoring grading of a site where mitigation level data recovery has occurred, grading should be halted if previously unrecorded types of features are encountered. Additional recording and hand excavation should be completed to record the feature before grading resumes.
 - e. Native American consultation procedures
- IX. Results
 - a. Describe artifacts recovered
 - b. Describe features recorded
 - c. Describe human remains and associated grave goods recovered
 - d. Discuss ultimate disposition arrangements, i.e. curation and/or repatriation.
 - e. Native American consultation results
- X. Recommendations
 - a. Is any further work required?
- XI. Certification
 - a. Include the following certification statement with the Principal Investigator's signature and County registration number.

CERTIFICATION: I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this archaeological report, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

DATE: _____ SIGNED: _____
PRINT NAME: _____
COUNTY REGISTRATION # _____

- XII. References Cited
- XIII. Appendices

- a. Non-confidential appendices, as appropriate
- b. Cultural Sensitivity Training for Construction Personnel Documentation (mandatory)
- c. Confidential appendices, as appropriate