

FINAL MAP PROCESSING - SURVEY DIVISION



START

Submit Final Map to Survey Division with necessary documentation and deposit

Case Assignment

Review Map for compliance with Conditions of Approval, ORD. 460 & Subdivision Map Act, boundary establishment & technical accuracy

Submit Street Name Check

Revisions

Return to Engineer for corrections

Request meeting with Applicant/Owner/Surveyor after CP 2

CC&R's Submitted to Planning for approval

Revisions

Engineer submits Bonds & Agreements to Transportation-Inspection for approval

Approved Agreements to Survey

Revisions

Approved CC&R's to Survey

Route Final Map & ECS when technically correct to:
 Planning
 Env. Health
 Fire
 Flood
 Transportation
 Others as required by C.O.A.

Revisions

Off site dedications, Acceptances, Vacations if applicable to be processed concurrently with Final Map

All necessary Approvals and Clearances addressed in LMS From:
 Planning
 Env. Health
 Fire
 Flood
 Transportation
 Others as required by C.O.A.

2 Sets of Mylars minimum (1 Set for Recorder & 1 Set for County Surveyor) & 1 optional Set (for Surveyor/Engineer) to be submitted by Surveyor/Engineer when all approvals are received & conditions met. Survey has received approved agreements & CC&R's. Mylars must have all necessary notary acknowledged signatures of owners & trustees; Tax Collector, Surveyor/Engineer & any other Agency signatures as required, updated Title Report no more than 30 days old & GIS package

Revisions

Review mylars for completeness & adherence to latest check print, verify street names

Prepare transmittal to Board of Supervisors with Form 11 Routing and Approval Form. Check for required minimum deposit in DBF account

Revisions

Route package (mylars, agreements, CC&R's, easements, vacations) & transmittal to County Surveyor for reviews & signature

Revisions

To Deputy Director of Transportation for review & approval

Revisions

To Director's Office for signatures (must be to Director's Office 13 calendar days before agenda date)

To Executive Office (must be to Executive office 8 days prior to agenda date)

Board of Supervisors

Recorder

End